

ADMINISTRATIVE INTERNAL USE ONLY

21 September 1982

MEMORANDUM FOR: Executive Director

82-12193

VIA: Acting Inspector General *HY*FROM:   
Chief, Audit Staff

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SUBJECT: FY 1983 Audit Plan for the Office of the  
Director and Other Activities in the DCI  
Area

1. The annual audit plan for the Office of the Director and other activities in the DCI area, as prescribed by  is attached for your review and concurrence. The plan lists those activities scheduled for audit during the fiscal year, indicates the quarter in which each audit is scheduled to begin, and reflects the approximate duration of the audit. Throughout the year our Information Systems Audit Division will be coordinating on the development of PRIMS-Personal Resource Information Management System. Coordination during development is useful to ensure that appropriate internal controls are programmed into the system. The audit plan also shows for information those activities which are not scheduled for audit during FY 1983.

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2. Each audit will involve a review of administrative functions to evaluate the effectiveness of controls and procedures and to assure compliance with Agency regulations. Financial and logistical transactions will also be reviewed to determine their propriety.

3. Please indicate your concurrence in the audit plan by signing and returning the original of this memorandum. If there are additional areas of audit concern that you would like to have reviewed during FY 1983, or if you wish further clarification of any aspects of those activities scheduled for review, please contact me so that we may confer.

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CONCUR:

  
Executive Director\_\_\_\_\_  
Date

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Attachment:

FY 1983 DCI Audit Plan

Distribution:

Orig. - Signature &amp; Return

✓ - Ex. Dir.

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